

---

## Key Contacts

Relocation Coordinator, Pam Christian  
Phone: (423) 392-2522

Resident Services, Edna Light  
Phone: (423) 392-2520

Kingsport Housing & Redevelopment  
Authority  
906 E. Sevier Ave  
Kingsport, TN 37662  
(423) 245-0135  
khraredevelopment.org

*For speech or hearing impaired callers,  
using their TT's dial 711 or  
1-800-848-0298.  
Hearing callers should dial 711 or  
1-800-848-0299.  
A Tennessee Relay Communications  
Assistant will answer.*



The Kingsport Housing and Redevelopment Authority is seeking HUD funding to revitalize the Riverview Apartments. If the application is successful, current residents would have to move. Everyone will be immediately notified if HUD awards funding to rebuild Riverview.

Riverview residents will be given priority to move back into the units developed during this revitalization effort. However, the Kingsport Housing and Redevelopment Authority, in conjunction with the Riverview Resident Association, will develop strict economic motivational guidelines in order to ensure the sustainability of the revitalization area.

Upon HOPE VI award, a relocation office will be established on site, in order to provide easy access to information and assistance.

A more detailed Information Statement will be provided prior to the issuance of any notice.

---

# RELOCATION PROCESS

---

## *A Brief Summary of Key Points*



# SUMMARY OF KEY POINTS OF THE RELOCATION PROCESS

***THIS NOTICE ONLY APPLIES IF THE AUTHORITY RECEIVES FUNDING FROM HUD TO REVITALIZE THE RIVERVIEW APARTMENTS. YOU WILL BE PROMPTLY INFORMED WHETHER HUD FUNDS THE PROPOSAL.***

No person to be relocated as a result of the revitalization shall be required to move from his or her dwelling without proper notice and unless at least one comparable replacement alternative has been made available.

**NOTICE:** As soon as feasible after the award of HOPE VI, the Kingsport Housing and Redevelopment Authority will provide to all residents of Riverview Apartments an appropriate 90-day advance written advisory notice which describes:

1. The relocation payment(s), basic conditions of eligibility, and procedures for obtaining the payment;
2. The relocation advisory services available including referrals to replacement properties and other necessary assistance to help each resident to successfully relocate;

3. All residents of the Riverview Apartments must be provided with a minimum of 90 days to relocate;
4. Each person scheduled for relocation has the right to appeal the Authority's determination as to eligibility for, or the amount of any relocation payment for which the person may be eligible; and
5. Each residential occupant has the right to appeal the acceptability of the comparable replacement dwelling(s) to which the person has been referred.

***DO NOT MOVE UNTIL YOU ARE OFFICIALLY NOTIFIED, OTHERWISE YOU WILL NOT BE ELIGIBLE FOR ANY RELOCATION PAYMENTS.***

## RELOCATION PAYMENTS, IN GENERAL, INCLUDE THE FOLLOWING

A family or individual may elect to receive either:

- a. A payment for actual reasonable moving and related expenses, or
- b. A fixed payment for moving expenses.

Actual moving expenses are designed to cover the costs listed in the following column.

The optional fixed moving payment enables the family to move themselves and receive a fixed-payment to cover the costs.

## ACTUAL REASONABLE MOVING AND RELATED EXPENSES MAY INCLUDE

1. Transportation of the relocating person(s) and personal property;
2. Packing, crating, uncrating, and unpacking of the personal property;
3. Disconnecting, dismantling, removing, reassembling, and reinstalling relocated household appliances and other personal property;
4. Insurance for the replacement value of the property in connection with the move and necessary storage;
5. The replacement value of property lost, stolen or damaged in the moving process;
6. Storage costs for a period not to exceed 10 months; and
7. Other moving related expenses.

***ALL RELOCATION PAYMENTS MUST BE PROPERLY DOCUMENTED.***